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Congress of the United States
House of Representatives
Washington, DC 20515–3601

COMMITTEE ON ARMED SERVICES

COMMITTEE ON
SCIENCE, SPACE, AND TECHNOLOGY

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July 10, 2014

Ms. Fatima Cuevas
Deputy Assistant Secretary for Legislation
Office of the Assistant Secretary for Legislation
U.S. Department of Health and Human Services
200 Independence Ave, SW
Washington, DC 20201

Dear Ms. Cuevas:

Thank you for your invitation to tour Temporary Shelter Kilo this Saturday, July 12 at 1:00 PM central daylight time.

Congressman Bridenstine will attend the tour along with the following staff and individuals:

- Gabe Sherman, District Director
- Sandy Minardi, Constituent Services Representative
- Non-staff subject matter experts

Additionally, Congressman Marsha Blackburn of Tennessee will attend the tour as Congressman Bridenstine's guest with the following members of her staff:

- Charles Flint, Legislative Counsel

In order to optimize productivity of the time invested by the Congressmen and their staffs, please ensure the following personnel are available to brief and answer questions:

- HHS employees and employees of HHS contractor(s) responsible for day-to-day management of operations at Temporary Shelter Kilo.

- Any professionals, medical or otherwise, responsible for performing medical and psychological assessments of Unaccompanied Alien Children processed into Temporary Shelter Kilo.

- Center for Disease Control (CDC) personnel assigned temporarily or permanently to Temporary Shelter Kilo.

- National Institute of Health (NIH) personnel assigned temporarily or permanently to Temporary Shelter Kilo.

- All personnel, contract or otherwise, responsible for providing care to Unaccompanied Alien Children at Temporary Shelter Kilo.

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In addition, please have copies of the following documentation available for review by the Congressmen and their accompanying staff:

- All in-processing documentation, including medical assessments, regardless of the format in which it is stored, associated with each Unaccompanied Alien Child.

- All documentation, regardless of the format in which it is stored, associated with each sponsor who has claimed custody of each Unaccompanied Alien Child released from Temporary Shelter Kilo.

- Procedures followed to verify the identities of all persons claiming familial or legal custodial relationships with Unaccompanied Alien Children whom they ask to be released into their custody.

- Procedures for recording the release of Unaccompanied Alien Children including the information items logged prior to release and the means of presenting an order for the Unaccompanied Alien Child to appear before an immigration judge.

- Procedures for keeping track of the location of Unaccompanied Alien Children released so that the order to appear before an immigration judge may be enforced.

- All documentation, regardless of the format in which it is stored, of any Unaccompanied Alien Child arriving but unable to be processed into Temporary Shelter Kilo.

- All documentation, regardless of the format in which it is stored, regarding the credentials of professionals, medical or otherwise, who are providing care to Unaccompanied Alien Children at Temporary Shelter Kilo.

The Congressmen, their staffs and support personnel look forward to the tour of Temporary Shelter Kilo.

Please confirm your receipt of this letter by contacting me by phone prior to 5:00 PM today, July 10, 2014.

Sincerely,

Joe Kaufman

Joe Kaufman
Chief of Staff
Congressman Jim Bridenstine
202-225-2211 (office)
202-578-5965 (cell)
joseph.kaufman@mail.house.gov

cc: Mr. James Mazol, Legislative Director